

	<u>Start Year</u>		<u>End Year</u>
Fiscal Year	2023	—	2023

Authority Budget of:
Rockleigh Sewerage Authority

State Filing Year **2023**

For the Period: ***January 1, 2023*** ***to*** ***December 31, 2023***

<http://www.rockleighnj.org/sewer/>
Authority Web Address



Division of Local Government Services

**2023 AUTHORITY BUDGET
CERTIFICATION SECTION**

2023

Rockleigh Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2023 PREPARER'S CERTIFICATION

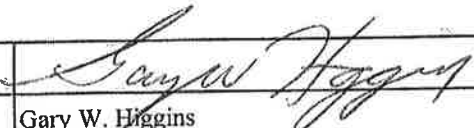
Rockleigh Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	
Name:	Gary W. Higgins
Title:	Auditor
Address:	300 Tice Blvd., Suite 315 Woodcliff Lake, NJ 07677
Phone Number:	201.712.9800
Fax Number:	201.712.0980
E-mail Address:	gahiggins@pkfod.com

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

<http://www.rockleighnj.org/sewer/>

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

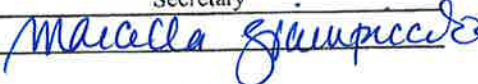
Name of Officer Certifying Compliance:

Marcella Giampiccolo

Title of Officer Certifying Compliance:

Secretary

Signature:



2023 APPROVAL CERTIFICATION

Rockleigh Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Rockleigh Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on October 3, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	
Name:	Marcella Giampiccolo
Title:	Secretary
Address:	26 Rockleigh Road Rockleigh, NJ 07647-2706
Phone Number:	201.768.4217
Fax Number:	201.768.3355
E-mail Address:	Clerk@rockleighnj.org

2023 AUTHORITY BUDGET RESOLUTION

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Rockleigh Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Rockleigh Sewerage Authority at its open public meeting of October 3, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$434,160.00, Total Appropriations including any Accumulated Deficit, if any, of \$462,800.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$28,640.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Rockleigh Sewerage Authority, at an open public meeting held on October 3, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Rockleigh Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Rockleigh Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 05, 2022.


(Secretary's Signature)

10/3/2022
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Frank Cumiskey	✓			
James Pontone	✓			
Robert Schaffer	✓			
Nicholas Photiadis				✓
Claire Feulner				✓
John Mender				✓
David Hansen, Alt.	✓			

**2023 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

The proposed CY 2023 Budget remains the same as compared to the adopted CY 2022 Budget. No budget Revenues or Appropriations exceed 10 % variance.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The local economy remains stable and is not predicted to have a material impact on the CY 2023, as proposed.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Assests have been appropriated to balance the CY proposed budget.

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

The CY 2023 proposed Budget reflects \$98,626 of which will be remitted to the Borough of Rockleigh for Administrative personnel services and rent/cost reimbursements.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

No deficit anticipated in the proposed CY 2023 Budget.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "Rates Are Staying The Same").

Commercial rates will change based upon actual water flow, however the anticipated rents will remain unchanged.

AUTHORITY CONTACT INFORMATION

2023

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Rockleigh Sewerage Authority		
Federal ID Number:	22-1892183		
Address:	26 Rockleigh Road		
City, State, Zip:	Rockleigh Sewerage Authority	NJ	07647-2706
Phone: (ext.)	201.768.4217	Fax:	201.768.3355

Preparer's Name:	Gary W. Higgins		
Preparer's Address:	300 Tice Blvd., Suite 315		
City, State, Zip:	Woodcliff Lake	NJ	07677
Phone: (ext.)	201.712.9800	Fax:	201.712.0980
E-mail:	gahiggins@pkfod.com		

Chief Executive Officer*	Marcella Giampiccolo		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	201.768.4217	Fax:	201.768.3355
E-mail:	Clerk@rockleighnj.org		

Chief Financial Officer*	Kunjesh Trivedi		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	201.768.4217	Fax:	201.768.3355
E-mail:	CFO@rockleighnj.org		

Name of Auditor:	Gary W. Higgins		
Name of Firm:	PKF O'Connor Davies LLP		
Address:	300 Tice Blvd., Suite 315		
City, State, Zip:	Woodcliff Lake, NJ 07677		
Phone: (ext.)	201.712.9800	Fax:	201.712.0980
E-mail:	gahiggins@pkfod.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

0

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$0

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

5. Regional Authorities Only - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dea/divisions/dlgs/resources/fds.html>

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee

(or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

10. Did the Authority pay for meals or catering during the current fiscal year?

No

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

No

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No

No

No

No

No

No

No

No

No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

No

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

If "yes", provide explanation, including amount paid.

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Use the space below to provide clarification for any Questionnaire responses.

Question #10 - Commissioners do not receive compensation.

Question #14 - Authority does not allow for reimbursements.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Rockleigh Sewerage Authority
For the Period January 01, 2023 to December 31, 2023

	Name	Title	Average Hours per Week Dedicated to Position	Position		Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
				Commissioner	Former Highest Compensated Key Employee Officer	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		
1	Frank Cumiskey	Chairman	1	X		\$	-	\$	-	\$
2	James Pontone	Vice Chairman	1	X		\$	-	\$	-	\$
3	Robert Schaffer	Commissioner	1	X		\$	-	\$	-	\$
4	Nicholas Photiadis	Commissioner	1	X		\$	-	\$	-	\$
5	Claire Feulner	Commissioner	1	X		\$	-	\$	-	\$
6	John Mender	Alternate Commissioner	1	X		\$	-	\$	-	\$
7	David Hansen	Alternate Commissioner	1	X		\$	-	\$	-	\$
8										\$
9										\$
10										\$
11										\$
12										\$
13										\$
14										\$
15										\$
16										\$
17										\$
18										\$
19										\$
20										\$
21										\$
22										\$
23										\$
24										\$
25										\$
26										\$
27										\$
28										\$
29										\$
30										\$
31										\$
32										\$
33										\$
34										\$
35										\$
Total:						\$	-	\$	-	\$

Schedule of Health Benefits - Detailed Cost Analysis

Rockleigh Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

If no health benefits, check this box: ☒

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage								
Parent & Child								
Employee & Spouse (or Partner)								
Family								
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal								
Commissioners - Health Benefits - Annual Cost								
Single Coverage								
Parent & Child								
Employee & Spouse (or Partner)								
Family								
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal								
Retirees - Health Benefits - Annual Cost								
Single Coverage								
Parent & Child								
Employee & Spouse (or Partner)								
Family								
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal								
GRAND TOTAL								

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

Rockleigh Sewerage Authority

If no shared services, check this box: ☐

[illegible]

**2023 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Rockleigh Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	All Operations	All Operations
REVENUES									
Total Operating Revenues	\$ 434,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 434,160	\$ 434,160	\$ -
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	#DIV/0!
Total Anticipated Revenues	434,160	-	-	-	-	-	434,160	-	
APPROPRIATIONS									
Total Administration	113,626	-	-	-	-	-	113,626	112,333	1,293
Total Cost of Providing Services	349,174	-	-	-	-	-	349,174	350,467	(1,293)
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	462,800	-	-	-	-	-	462,800	462,800	-
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	462,800	-	-	-	-	-	462,800	462,800	-
Less: Total Unrestricted Net Position Utilized	28,640	-	-	-	-	-	28,640	28,640	-
Net Total Appropriations	434,160	-	-	-	-	-	434,160	434,160	-
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Rocklegh Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget

	FY 2023 Proposed Budget						FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	5,160						\$ 5,160	\$ -	0.0%
Business/Commercial	429,000						429,000	-	0.0%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Service Charges	434,160						434,160	-	0.0%
<i>Connection Fees</i>									
Residential							-	-	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees							-	-	#DIV/0!
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees							-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
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							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Revenue							-	-	#DIV/0!
Total Operating Revenues	434,160						434,160	-	0.0%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Non-Operating Revenue							-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned							-	-	#DIV/0!
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest							-	-	#DIV/0!
Total Non-Operating Revenues							-	-	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 434,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 434,160	\$ -	0.0%

Rockleigh Sewerage Authority

Total All

Page F-3

Appropriations Schedule

Rocklegh Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022	\$ Increase (Decrease)	% Increase (Decrease)
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Adopted Budget	Proposed vs. Adopted	Proposed vs. Adopted
						Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS									
Administration - Personnel									
Salary & Wages						\$ -	\$ -	\$ -	#DIV/0!
Fringe Benefits						-	-	-	#DIV/0!
Total Administration - Personnel						-	-	-	#DIV/0!
Administration - Other (List)									
Interlocal Agreement	98,626					98,626	97,333	1,293	1.3%
Professionals	10,000					10,000	10,000	-	0.0%
Office Maintenance	4,500					4,500	4,500	-	0.0%
Miscellaneous Administration*	500					500	500	-	0.0%
Total Administration - Other	113,626					113,626	112,333	1,293	1.2%
Total Administration	113,626					113,626	112,333	1,293	1.2%
Cost of Providing Services - Personnel									
Salary & Wages						-	-	-	#DIV/0!
Fringe Benefits						-	-	-	#DIV/0!
Total COPS - Personnel						-	-	-	#DIV/0!
Cost of Providing Services - Other (List)									
Sewerage Treatment	327,707					327,707	329,000	(1,293)	-0.4%
Operations & Maintenance	13,467					13,467	13,467	-	0.0%
Compliance & Engineering	8,000					8,000	8,000	-	0.0%
Miscellaneous COPS*						-	-	-	#DIV/0!
Total COPS - Other	349,174					349,174	350,467	(1,293)	-0.4%
Total Cost of Providing Services	349,174					349,174	350,467	(1,293)	-0.4%
Total Principal Payments on Debt Service In Lieu of Depreciation						-	-	-	#DIV/0!
Total Operating Appropriations	462,800					462,800	462,800	-	0.0%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt						-	-	-	#DIV/0!
Operations & Maintenance Reserve						-	-	-	#DIV/0!
Renewal & Replacement Reserve						-	-	-	#DIV/0!
Municipality/County Appropriation						-	-	-	#DIV/0!
Other Reserves						-	-	-	#DIV/0!
Total Non-Operating Appropriations						462,800	462,800	-	0.0%
TOTAL APPROPRIATIONS	462,800					462,800	462,800	-	#DIV/0!
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	462,800					462,800	462,800	-	0.0%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation						-	-	-	#DIV/0!
Other	28,640					28,640	28,640	-	0.0%
Total Unrestricted Net Position Utilized	28,640					28,640	28,640	-	0.0%
TOTAL NET APPROPRIATIONS	\$ 434,160	\$ -	\$ -	\$ -	\$ -	\$ 434,160	\$ 434,160	\$ -	0.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 23,140.00 \$ - \$ - \$ - \$ - \$ - \$ 23,140.00

Prior Year Adopted Appropriations Schedule

Rockleigh Sewerage Authority

FY 2022 Adopted Budget							Total All Operations
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages							\$ -
Fringe Benefits							-
Total Administration - Personnel							-
<i>Administration - Other (List)</i>							
Interlocal Agreement	97,333						97,333
Professionals	10,000						10,000
Office Maintenance	4,500						4,500
Miscellaneous Administration*	500						500
Total Administration - Other	112,333						112,333
Total Administration	112,333						112,333
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel							-
<i>Cost of Providing Services - Other (List)</i>							
Sewerage Treatment	329,000						329,000
Operations and Maintenance	13,467						13,467
Compliance and Engineering	8,000						8,000
Miscellaneous COPS*							-
Total COPS - Other	350,467						350,467
Total Cost of Providing Services	350,467						350,467
Total Principal Payments on Debt Service In Lieu of Depreciation							-
Total Operating Appropriations	462,800						462,800
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt							-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations							-
TOTAL APPROPRIATIONS	462,800						462,800
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	462,800						462,800
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other	28,640						28,640
Total Unrestricted Net Position Utilized	28,640						28,640
TOTAL NET APPROPRIATIONS	\$ 434,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 434,160

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$	23,140.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	23,140.00
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Debt Service Schedule - Principal

Rocklegh Sewerage Authority

If Authority has no debt, check this box: ☐

	Date of Local Finance Board Approval	Fiscal Year Ending in								Total Principal Outstanding
		2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter	
Sewer										\$
Total Principal										
Operation #2										
Total Principal										
Operation #3										
Total Principal										
Operation #4										
Total Principal										
Operation #5										
Total Principal										
Operation #6										
Total Principal										
TOTAL PRINCIPAL ALL OPERATIONS		\$	\$	\$	\$	\$	\$	\$	\$	\$

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.			
	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest

Rockleigh Sewerage Authority

If Authority has no debt, check this box: ☒

	2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
<i>Sewer</i>									\$ -
<div></div>									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #2</i>									-
<div></div>									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #3</i>									-
<div></div>									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #4</i>									-
<div></div>									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #5</i>									-
<div></div>									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #6</i>									-
<div></div>									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net Position Reconciliation

Rockleigh Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 356,583						\$ 356,583
Less: Invested in Capital Assets, Net of Related Debt (1)	23,030						23,030
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)	542						542
Total Unrestricted Net Position (1)	333,011	-	-	-	-	-	333,011
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)	10,000						10,000
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	343,011	-	-	-	-	-	343,011
Unrestricted Net Position Utilized to Balance Proposed Budget	28,640	-	-	-	-	-	28,640
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	28,640	-	-	-	-	-	28,640
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 314,371	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 314,371

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 23,140 \$ - \$ - \$ - \$ - \$ - \$ 23,140

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2023

Rockleigh Sewerage Authority

(Authority Name)

2023 AUTHORITY CAPITAL BUDGET/PROGRAM

2023 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Rockleigh Sewerage Authority

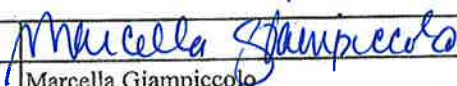
(Authority Name)

Fiscal Year: January 01, 2023 to December 31, 2023

Check the box for the applicable statement below:

☐ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Rockleigh Sewerage Authority, on January 00, 1900.

☒ It is hereby certified that the governing body of the Rockleigh Sewerage Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Rockleigh Sewerage Authority, for the following reason(s):

Officer's Signature:	
Name:	Marcella Giampiccolo
Title:	Secretary
Address:	26 Rockleigh Road, Rockleigh, NJ 07647-27
Phone Number:	201.768.4217
Fax Number:	201.768.3355
E-mail Address:	Clerk@rockleighnj.org

2023 CAPITAL BUDGET/PROGRAM MESSAGE

Rockleigh Sewerage Authority

Fiscal Year: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Proposed Capital Budget

Rockleigh Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
	\$					
Total						
<i>Operation #2</i>						
Total						
<i>Operation #3</i>						
Total						
<i>Operation #4</i>						
Total						
<i>Operation #5</i>						
Total						
<i>Operation #6</i>						
Total						
TOTAL PROPOSED CAPITAL BUDGET	\$	\$	\$	\$	\$	\$

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Rockleigh Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Fiscal Year Beginning In

	Estimated Total Cost	Current Budget Year 2023	2024	2025	2026	2027	2028
Sewer							
	\$	\$					
Total							
Operation #2							
Total							
Operation #3							
Total							
Operation #4							
Total							
Operation #5							
Total							
Operation #6							
Total							
TOTAL	\$	\$	\$	\$	\$	\$	\$

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Rockleigh Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
Total						
Operation #2						
Total						
Operation #3						
Total						
Operation #4						
Total						
Operation #5						
Total						
Operation #6						
Total						
TOTAL	\$	\$	\$	\$	\$	\$
Total 5 Year Plan per CB-4	\$					
Balance check		If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: Rockleigh Sewerage Authority Year Ending: December 31, 2021

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

None.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☐ and certify below.

10/3/2022

Date

Marcella Gaenpico
Clerk/Secretary to the Governing Body

Appendix to Budget Document


2023 ADOPTION CERTIFICATION

Rockleigh Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Rockleigh Sewerage Authority, pursuant to N.J.A.C 5:31-2.3, on December 05, 2022.

Officer's Signature:			
Name:	Marcella Giampiccolo		
Title:	Secretary		
Address:	26 Rockleigh Road, Rockleigh, NJ 07647-2706		
Phone Number:	201.768.4217	Fax:	201.768.3355
E-mail address:	Clerk@rockleighnj.org		

2023 AUTHORITY BUDGET RESOLUTION

Rockleigh Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Rockleigh Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Rockleigh Sewerage Authority at its open public meeting of October 3, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$434,160.00, Total Appropriations including any Accumulated Deficit, if any, of \$462,800.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$28,640.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Rockleigh Sewerage Authority, at an open public meeting held on October 3, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Rockleigh Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Rockleigh Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 05, 2022.


(Secretary's Signature)

12/5/2022
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Frank Cumiskey	✓			
James Pontone	✓			
Robert Schaffer	✓			
Nicholas Photiadis				✓
Claire Feulner	✓			
John Mender A17.1	✓			
David Hansen A17.2	✓			

